

THE COMMONS

The commons MUN

CS Challenge 2 - Spring 18

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Create a document of at least 4 pages, not including cover page and table of contents (you can use the lorem ipsum generator below to create dummy text for this purpose). Your document should have at least 6 headers (including a few sub-headers). Add a table of contents that automatically fills in the page number and headers/sub-headers. Add page numbers that start at the page after your table of contents i.e. your cover page and table of contents should not be included in your page numbering. See my attached file as a general guideline.

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The commons:

The Commons is Memorial University's student learning hub, located on the main floor of the [Queen Elizabeth II Library](#). We are your one-stop shop for research, writing, and computing support.

Our main lab contains 87 computers, 9 collaborative stations, and 8 "express stations" (intended for 15 minutes or less of use). Our digital Classroom contains 44 computers, and is used for librarian-led instruction; it is available for general use when the Classroom is not booked. All of our computers are accessible during the library's [hours of operation](#).

Newest work space Makerspace and Rotunda:

Our newest workspace, the [Teachers' Legacy Rotunda](#), includes 16 computers, comfortable seating, and 4 collaborative workstations. Makerspace is used for 3D printing and many more.

Digital Media Centre, (DMC):

In the [Digital Media Centre](#), we provide colour printing and scanning services, large format poster printing, free access to the Adobe Creative Suite, and audio/visual recording equipment and software.

Some of our services include:

- wireless and LabNet account creation and troubleshooting
- black and white printing, colour printing, and scanning
- one-on-one software tutorials in Microsoft Office and Adobe Creative Suite
- Brightspace (D2L) support
- Assistive Technology resources, software, and tutoring services
- One-on-one writing tutorials with [Writing Centre](#) tutors
- Academic tutoring in [The Tutorium](#)

Hatcher commons:



The Hatcher Commons is located in the Hatcher House residence. It is open from 2pm to 2am daily. There are 17 LabNetet computers, black and white printing, and computer support staff to assist with technical issues. The space also offers collaborative seating and easy access to power, and is located just across the hall from the Jumping Bean cafe.



[@MemorialRES](#) and [@MemorialRES-Guest](#) are the wireless networks used in all residence buildings (Paton College, Macpherson College, Burton's Pond, and the Battery).

Memorial's Makerspace – part of The Commons:

PURPOSE:

A makerspace is a place where people can gather to create, invent, tinker, explore and discover using a variety of tools and materials. Our Commons makerspace is physically flexible and contains equipment & supplies that allow students to explore their creativity. It gives students the resources to conceive an idea and bring it into the physical world. In addition, it allows students to take two or more seemingly unrelated ideas and combine them, encouraging true innovation.

NEWSLETTER:

By signing up for the newsletter, you will be informed about available workshops and the services that the Makerspace provides. [Sign up here](#).

WORKSHOPS AND IMPORTANT DATES:

Below is a calendar featuring all the Makerspace workshops and drop-in's to keep an eye on.

EQUIPMENT:

One Ultimaker 3, Two [Ultimaker 2+](#)

[Carbide Nomad 883](#)

[Fabool Mini Lasercutter](#)

[SINGER 7258 Computerized Sewing Machine](#)

Macbook Pros

TOOLS:

Drills

Dremel Tool

Soldering Irons

Screw Drivers

Wrenches

Visegrips

Multimeters

Hand saws

Misc Electronics (resistors, capacitors, diodes, LEDs, etc...)

Writing Centre



In university coursework, the research and writing processes foster and inform one another. For this reason, Memorial University's [Writing Centre](#) has joined with the other campus facilities that together constitute The Commons. The goal of The Commons is to help Memorial University students access and use information for academic purposes.

Hours of Operation

Hours of operation vary, depending on the semester. Please see our [Contact page](#) for more information.

While tutors may be able to assist students who drop into The Commons, it is best to book an appointment by calling the Computing Support Desk.

Contact Information

Computing Support Desk, QEII Library

Telephone: (709) 864-6159

Writing Centre

SN 2053

Telephone: (709) 864-3168

Rotunda

The Teachers' Legacy Rotunda (or simply, "The Rotunda") is located under the clock tower, between the QEII Library and the University Centre. It is a division of The Commons designed specifically as a collaborative student workspace. Our staff members offer many of the same supports available at the Computing Support Desk in the QEII Library, including:

- wireless and LabNet account creation and troubleshooting
- black and white printing
- software support (including MS Office and Brightspace/D2L)
- general inquires

The Rotunda includes 16 LabNet computers, all of which are equipped with Microsoft Office Suite. There are an additional 4 collaborative workstations that can be reserved to work on group projects and presentations. A variety of adapters for the collaborative work stations' monitors that can be found at the front desk. The space also includes comfortable seating with ample access to power outlets.

[Check out our hours of operation](#)



The Tutorium



Tutoring Math and more courses:

Have any questions about first-year Math? The Help Centre at the Tutorium is run by approved tutors from the Math department. This is a **completely free service for first year courses** to help you start your University degree off on the right foot! Feel free to walk in any time with questions about course material!

Winter 2018 (starting Monday, January 15)

Monday – Friday: 9:00 AM – 1:00 PM

Digital Media Centre



The Digital Media Centre is a resource to facilitate development of the desktop computing abilities of our customers – faculty, staff and students. We believe that technology should be an empowering tool for teaching and learning.

The primary focus of the DMC is multimedia. We make every effort to keep current with new technologies and provide access to specialized software or devices for members of the university. To make an appointment or for general inquiries call 864-2356 or 864-6159.

Need to print BIG? We offer LARGE format printing. Prices vary by size of print and material.
[Learn More About Plotter Printing](#)



Software

The Digital Media Centre provides access to specialized graphic design and video production software free of charge for students, staff, and faculty at Memorial. We also provide software that can be a life saver when it comes to finishing (or recovering) that end of term paper. The programs currently installed in the DMC are:

- **The Full Adobe Suite:** Includes Acrobat, Photoshop, Illustrator, Premiere, After Effects, and much, much more for both PC and Mac. We have CS4, CS5, and the new Creative Cloud!

- **Omnipage:** Need to edit an old paper that's in PDF form? Omnipage is an Optical Character Recognition software that transforms a PDF back into a Word document.
- **Audacity:** An audio editing and recording software that you can download to your own computer if you want! Try it with our brand new Audio Technica USB microphone!
- **Handbreak:** A video converter that will convert almost any video file into mp4 or avi. Plus its free!
- **iMovie:** Apple's native video editor for those just starting out. Once you finish editing, you can export it, upload to Facebook/Youtube, or burn to a DVD using iDVD.
- **Final Cut Express:** One of the filmmaking world's most popular editing programs, Final Cut Express is a consumer version of Final Cut Pro, "a step up from iMovie".
- **Pages/Keynote/Numbers:** The Apple version of Microsoft Office.
- **GarageBand:** Apple's native audio recording and editing program. Try it with our brand new Audio Technica USB microphone!
- Come in and talk to our staff about how these and other software can help you with your project.



Audacity



Adobe Creative Cloud



Final Cut Express



Handbreak



iMovie and iDVD



Pages



Keynote



Numbers



Garageband

Scanning

Using the software OmniPage and Adobe Acrobat we are able to scan your typed paper documents and save them as text files you can edit on your computer.

Our different scanners can fit variety of needs.

- **Feeder** Scanner: Perfect for scan a stack of notes. No need to flip the pages, it will scan them all with one click.
- **Book** Scanner: No edge design, perfect for scanning books without leaving shadows from the edge.
- **Mega** Scanner: Our EPSON GT2000 can scan anything from a passport photo to a tabloid paper (11" x 17") in ultra-high resolution(3600 DPI).
- **Film** Scanner: With special designed frame it can scan 35mm negative film. As well as regular documents and photos.

Save your documents as PDF with Adobe Acrobat Pro, and you can make notes on it even on your mobile device. You can also save them as images in JPG, PNG or Tiff format.



Printing

The Digital Media Centre has a Lexmark C925 for color printing. We also have a HP Laserjet 4300tn for high quality black and white printing.

Printing can be done on standard 8.5" x 11" (Letter), 8.5" x 14" (Legal) or 11" x 17" (Tabloid) paper.

The cost for printing is:

Black & White

- \$0.05 – Letter / Legal Size

Color

- \$0.35 – Letter / Legal Size
- \$1.00 – Tabloid Size
- \$1.35 – Glossy / Stock Paper



Media Conversion

The Digital Media Center has the capabilities for the creation of both audio / video and data disks in the CD and DVD formats. Please speak with our staff to you use the proper format for your needs.

The Digital Media Center has an external light-scribe burner for clients to use. Clients will need to bring in their own discs and keep in mind that light-scribe burning takes longer than burning a regular disc. An example of a light-scribe decorated disc can be found [here](#).



Video Editing

Here at the DMC, we can assist you with a large variety of video projects. Our powerful media equipment will provide you with the tools you need to speed up long projects and make quick projects a breeze. Currently, we have in place one Quad-Core Intel Xeon Mac Pro, and a Dual-Core Powermac G5 with the ability to input and output from HI-8 and VHS.

Conversions

- Analog (VHS) to Digital (AVI; MPEG1-2; Quicktime)
- Video to CD/CD-RW/DVD
- DVD Mastering
- Video Conferencing

Important Considerations

All video formats are not equal! It is important to that you clearly define your requirements prior to video capture/editing. The time required to convert a video or file can often take over 4-5 hours, please

plan your project accordingly . Feel free to come in an speak with the staff so we can help you find best way to achieve the results you desire.

Copyrighted Materials

Use of copyrighted material without written permission from the owner is strictly prohibited. We will not copy material in violation of laws regarding video materials.



Copyright to The Commons.